



Acknowledgement Letter

In order to register or re-register your company as an approved supplier, PECO is requesting that you complete the enclosed survey package and return it no later than 30 days after receipt to a Purchasing Agent at PECO-Astronics.

Your completed survey package will be reviewed for acceptance by our Quality Assurance and Supply Chain Department and it will be kept on file for reference. It is important to return your completed survey package in the allotted time to ensure your status as an approved supplier.

After recording your supplier classification on the Self-Survey form, *OP08021.FORM.Supplier Quality System Self Survey*, please read through the corresponding requirements listed on PECO's PO Requirements forms, **OP08011-OP08015** and PECO Supplier Handbook, **OP08070.PECO Supplier Handbook**. When finished with reviewing these, please sign this Acknowledgement Letter, stating that you have incorporated the corresponding requirements into your quality system for future reference.

I ACKNOWLEDGE RECEIPT OF PECO's Supplier Handbook AND the following file:
OP08011 ; OP08012 ; OP08013 ; OP08014 ; OP08015 (Check one.)

I HAVE READ THE FLOW-DOWN REQUIREMENTS AND I HAVE INCORPORATED THEM INTO OUR DOCUMENT CONTROL SYSTEM FOR FUTURE REFERENCE.

Name: _____ Title: _____ Date: _____

Supplier Company Name: _____

Return this signed acknowledgement with your completed self-survey and any applicable supporting documentation to your Purchasing Agent at PECO- Astronics by email or address below:

**PECO-Astronics
11241 SE Highway 212
Clackamas, OR 97015**